

The Center for Creativity, Innovation and Discovery Board Meeting and Retreat Minutes

Thursday, 08-02-18

CCID Bistro

Governing Board Members In Attendance

Melissa Shunn-Mitchell

Candice Hanson

Bret Tanner

Erinn James

Laura Banda, Executive Director

Additional Attendees:

Erin Preston, School Lawyer arrived at 10:30

Audrey Gifford, Board Secretary

Item	Action
Welcome and Roll Call at 10:20AM It is noted that Bryan Morgan resigned from Governing Board Wednesday, August 1, 2018	No
Review of Minutes 06-07-18 Board Meeting Minutes 06-12-18 Board Meeting Minutes Motion to approve the Board Meeting Minutes from June 7, 2018 and June 12, 2018. M/S Erinn James/Candice Hansen Aye: Erinn James, Candice Hansen, Bret Tanner, Missy Shunn-Mitchell Motion approved	Yes
Presentation by Tresit Group (School safety / Emergency App) Cole Smith. Software designed for emergency threat response and communication to various organizations.	No
Reports Director Report provided by Laura Banda Report from Rebecca Cisneros, 6/7/18 Board meeting distributed. Review of start of year, updates, grants, professional development, policies and procedures, etc.. Discussion involving policy and procedure updates. 12:11 Governing Board requests a 10 minute break 12:25 Governing Board meeting resumes Continuation of Board discussion involving Director's Report, policies and procedures.	No
Consent Agenda • USU Ropes Course (Staff PD Activity) • Renewal of BlackBoard Communication Service • Renewal of USU Community Bridge and CCID Partnership • Bell Photo (School pictures / Yearbook) • Amplify Agreement (DIBELS 4th - 6th) • K Play Yard Structure/s	Yes

(Updates to policies below) • Volunteer Policy • General Field Trip Initial Form • Updated Logo on Honor Code • Student Parent Signature Agreement • Teacher / Support Staff / Volunteer language for picture / video / documentation, etc. of CCID students and staff members Motion to approve the consent agenda, inclusive of Kindergarten play yard structure purchase NTE \$23,000, but remove following policies/items from consent approval: 1) Volunteer policy, 2) General field trip initial form, 3) Student Parent Signature Agreement, 4) Teacher / Support Staff / Volunteer language for picture / video / documentation, etc. of CCID students and staff members M/S Candice Hansen / Erinn James Aye: Candice Hansen, Erinn James, Bret Tanner, Missy Shunn-Mitchell Motion carries	
Motion to enter a closed session for the purpose of discussion of litigation matters and/or character and competency. (In accordance with Utah Code 52-4-205) (1:38pm) M/S Candice Hanson/Erinn James Aye Roll Call: Erinn James, Candice Hanson, Brett Tanner, Missy Shunn-Mitchell Motion carries The Board invites Laura Banda and Erin Preston to close session.	Yes
Motion to end closed session and return to public session. (3:12pm) M/S Candice Hanson / Bret Tanner Aye Roll Call: Erinn James, Candice Hanson, Brett Tanner, Missy Shunn-Mitchell Motion carries Motion to table Board Business items identified on Agenda. M/S: Candice Hansen / Erinn James Aye: Erinn James, Candice Hanson, Missy Shunn-Mitchell (Brett Tanner - abstain on call) Motion Carries Board Business - tabled • Discussion of Organizational Structure of Governing Body • Review of Board ByLaws • Review of Conflict of Interest Form/Policy • Review of Board Job Description • CCID Board Meeting Schedule • Identify Board positions • Revise Board committees • Revise Board recruitment process	No Yes Yes Yes Yes Yes Yes Yes Yes
Melissa Shunn-Mitchell move to adjourn meeting. Meeting Adjourned	