

The Center for Creativity, Innovation and Discovery Governing Board Meeting Minutes

Wednesday, 08-07-19, CCID Bistro, 6:00pm-8:00pm

Governing Board Members in Attendance:

Melissa Shunn-Mitchell, Board Chair

Brad Hess, Board Member

Erinn James, Board Member

Laura Kohler, Board Member

Additional Attendees:

Bill Graham, Executive Director

Laura Banda, Executive Director

Item	Action
Welcome and Roll Call By Melissa Shunn-Mitchell at 6:01pm	No
Review of Minutes Draft Board Minutes 07-30-19 Motion to approve the Board Meeting Minutes from 07-30-19. M/S Brad Hess / Laura Kohler Aye: Brad Hess, Erinn James, Laura Kohler, Missy Shunn-Mitchell Motion approved	Yes
Public Comment - No public commented	No
Reports Finance Report was presented by Brad Hess Executive Director Report was presented by Bill Graham and Laura Banda	No No
Board Business The Board held a brief discussion regarding Increasing Board Membership. Director Responsibilities outline of duties was provided to the Board. The Board held a discussion regarding CCID Employee Paid Time Off Donation policy. Motion to approve the Employee Personal Paid Time Off Donation Policy. M/S Erinn James / Laura Kohler Aye: Brad Hess, Erinn James, Laura Kohler, Missy Shunn-Mitchell Motion approved The Campus Outdoor Landscape Committee presented an update on the project. The Board held a discussion regarding Public Comment Protocol and Guidelines. Motion to accept the Public Comment Guidelines and Board Protocol as edited. M/S Brad Hess / Erinn James Aye: Brad Hess, Erinn James, Laura Kohler, Missy Shunn-Mitchell Motion approved	No No Yes No Yes

The Board held a discussion regarding Board Training.	No
Consent Agenda • Early Literacy Plan Motion to approve the consent agenda, Early Literacy Plan. M/S Erinn James / Brad Hess Aye: Brad Hess, Erinn James, Laura Kohler, Missy Shunn-Mitchell Motion approved The Board went as a group to view the outline of the student playground project on campus.	Yes
Motion to move to closed session in accordance with Utah Code 52-4-205 for the purpose of discussion of litigation matters, acquisition of real property or authorized personnel issues and to invite Laura Banda and Bill Graham to join closed session. M/S Erinn James / Brad Hess Roll Call Vote Aye: Brad Hess, Erinn James, Laura Kohler, Missy Shunn-Mitchell Motion carries at 7:22pm The Board exited closed session and return to open session at 8:13pm. Roll call: Brad Hess, Erinn James, Laura Kohler, Missy Shunn-Mitchell in attendance, along with Laura Banda and Bill Graham . There were no action items or motions from Closed Session.	Yes
Motion to close the meeting at 8:13pm M/S Brad Hess / Erinn James Aye: Laura Kohler, Erinn James, Brad Hess, Melissa Shunn-Mitchell Motion approved, meeting adjourned.	Yes

Governing Board Approved September 19, 2019