SALT LAKE ARTS ACADEMY	**Salt Lake Arts Academy**	Version 1
	Policy Title: College and Career Readiness Policy	Effective Date: 2.24.2025

Salt Lake Arts Academy (SLArts) follows the guidelines set forth in R-277-462.

SLArts maintains a plan for college and career readiness consistent with Utah Code 53E-2-304, maintains an approved student success framework as described in Utah Code 53G-7-1304, and participates in an on-site program review conducted by the Principal which shall:

1. At least once every six years, be conducted with a SLArts' accreditation review described in R277-410
2. Assess the following components of the program:
    - Collaborative classroom instruction;
    - Implementation of the plan for college and career readiness;
    - Program contribution to achieving the student success framework;
    - Systemic dropout prevention; and
    - Overall administration of the program.
3. At least once every three years conduct an internal on-site review consistent with elements of the on-site review conducted by the Principal;
4. Ensure SLArts' program is self-evaluated annually;
5. Participate in statewide trainings provided by the Principal;
6. Provide adequate resources and program management to each program within SLArts;
7. Conduct a program needs assessment with relevant stakeholders at least once every three years including school-based data projects demonstrating program or intervention effectiveness;
8. Provide evidence of the SLArts Governing Board approval of the program;
9. Demonstrate parental involvement in the program including advisory committee participation;
10. Integrate collaborative classroom instruction consistent with student success framework and standards identified by the program model;
11. Maintain the required school counselor to student ratio;
12. Design a program that includes the needs of diverse students; and
13. Provide assistance for students in career literacy and future decision-making skills.

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Each student within SLArts shall have a plan for college and career readiness.

SLArts incorporates Utah's K-12 Comprehensive School Counseling Program Implementation Guide and Utah K-12 Comprehensive School Counseling Components Document in the creation and ongoing implementation of the School Counseling Program.

A student, student's parent, and school counselor shall collaboratively develop the student's plan for college and career readiness.

A plan for college and career readiness shall:

1. Be a four-year plan and completed either:
   - initiated at the beginning of a student's seventh grade year; or
   - within the first year the student is enrolled in grades 7-12
2. Include parents in the individual planning meetings with a student;
3. Be maintained by the counseling department in each school;
4. Follow a student as the student progresses through each grade; and
5. When applicable, transfer with a student between schools

SLArts shall ensure that a student's course registration and class schedule is consistent with the student's plan for college and career readiness.

SLArts shall document parental involvement and participation in a student's planning meetings.

SLArts shall ensure the implementation for a plan for college and career readiness is consistent with SLArts' program goals and includes at least one individual and one group conference meeting with a parent, school counselor and student during the student's grades 7 and 8.

School Counselor to Student Ratios

SLArts shall have at least one school counselor for every 350 students.

The SLArts school counselor shall be:

- A full-time equivalent within SLArts; and
- Board certified and licensed.

Allowable Use of Funding

SLArts shall ensure all funds distributed are used for any of the following purposes:

- A school collaborative classroom curriculum;
- Personnel costs including clerical positions that support the plan for college and career readiness process;
- Career center equipment or materials such as computers, media equipment, computer software, or occupational information;
- Professional development for personnel involved in the program;
- Expenses of extended hours which are required to run the program; and
- Membership in the American School Counselor Association (ASCA) for one or more school counselors per school per year.

SLArts may not use funds to supplant currently existing personnel or programs.