Salt Lake Arts Academy
Pending Minutes -- Governing Board Annual Retreat
June 12, 2023
Allen Communications, 55 W. 900 South -- Training Room
12:00 Noon

Board Members Present: Julie Bartel, John Bakken, Lon Huntsman, Rob Scott, Meg Orsini, Greg Ostrander, Jennie Stacey

Staff Present: Deborah Candler, Moni Schwaerzler, Katy Andrews, Jennifer Burrow-Sanchez, Nicole Laird.

Approve Minutes of Governing Board Meeting 5-15-23
Lon Huntsman moved to approve the Governing Board minutes from 5 -15- 23, with the additional information provided by Julie Bartel regarding the vote to hire Nicole Laird as Business Manager, after the Board came out of their closed session. John Bakken seconded. All were in favor.

Katy will add this info to the minutes and file as approved.

Principal's Report

Deborah Candler shared the **RISE Spring 2023 Data** with the Board, noting that on average SLArts students continue to achieve more than 20 percentage points higher than the state average, of students proficient in a given subject. Deborah noted that the State will be releasing this data for the public later this summer or early fall, and will allow the public to view schools proficiency and growth scores in comparison to other schools.

Katy Andrews will be creating a chart of RISE Data beginning in 2022 that will be organized by year, allowing viewers to track cohorted grade levels of students as they progress through SLArts, to see if our historical pattern of students improving over time spent at SLArts still holds true.

Deborah presented the Three Year Plan, describing our goals for Curriculum/Arts Integration, Instruction, School Culture, the Accreditation process, Faculty Support, Community Outreach, Technology, Capital Expenses/Operational Decisions and Governing Board operations. This plan will be a living document, regularly visited by the Board and Administration to ensure that we are on track.

Finance Committee

Moni and John Bakken introduced Nicole Laird to the Board. Nicole has been hired as SLArts' new Business Manager. Moni will work with Nicole through the summer and early fall to ensure a smooth transition. Sheila from Squire & Co. (our Auditors) will be meeting with Nicole quarterly to ensure things are on track for our Audit next year, and that the budget is on track to meet our Debt Coverage Ratio. Moni and John welcomed Nicole to SLArts and expressed that we are in good hands.

Finalizing FY23 Budget – Moni Schwaerzler and John Bakken presented the proposed final FY2023 Budget, along with notes indicating where a few final items in Revenues and Expenses were not yet received, or spent. The Board reviewed expense items that ended higher than originally planned, noting where increased revenue covered those expenses. Moni suggested the Board vote to adopt the final FY23 Budget, allowing the Business Manager to adjust line items by 5% as final bills and revenue come in through June. Moni noted that the $7,000 cost of the new Pelorous Accounting Software will be paid in FY23. The FY23 Final Budget as presented ensures the school meets our Debt Coverage Ratio required by our bond holders.

MOTION: Lon Huntsman moved to accept the Final FY23 Budget and to allow a 5% variance per line item as necessary before final certification by the Treasurer. Seconded by Meg Orsini. Motion passed by unanimous vote.

Approving FY24 Original Budget – Moni and John presented the FY 2024 Original Budget. This budget includes a $6,000 raise for teachers passed by the Legislature, plus a % salary increase for each teacher. Admin received a 5% raise. Health insurance increased by 4% but the school is absorbing that cost, and teacher and staff premiums will remain in place. Moni shared detailed notes bout increased state and federal funding. This proposed budget meets the Debt Ratio Coverage required by our Bond Holders.

MOTION: Lon Huntsman moved to accept the FY2024 Original Budget. Meg Orsini seconded the motion. The motion passed unanimously.

CIPA Internet Safety Policy – Moni presented the CIPA Internet Safety policy. The Board reviewed the policy.

MOTION: Lon Huntsman moved to adopt the CIPA Internet Safety Policy. Greg Ostrander seconded the motion. The motion passed unanimously.

Governance Committee Julie Bartel 3:25 – 4:00

CAO / Business Manager Evaluations – The Governance Committee will be working on finalizing a process and tools for evaluation of the Principal and Business Manager. Julie Bartel noted that the Governance Committee will schedule mid-year check-ins with both Deborah and Nicole as well.

New Board Member Nominations – The Board discussed the Nominations of Diana Cabrales, Amy Redford, Shantel Stoff, Nick Viennau and Amy Yuda to serve three-year terms on the Governing Board, beginning in August of 2023.

MOTION: Lon Huntsman moved to accept the nominees as new Board members, beginning three-year terms in August 2023. Leanne Hawken seconded the motion. The motion passed unanimously.

Katy Andrews shared a list of Board meetings for 2023-24, and asked Board members to put them in their calendars.

Julie Bartel and Katy Andrews noted that our outgoing Board members will be acknowledged and celebrated at our Governing Board August 18 meeting. Going off the Board are Lon Huntsman, Julie Livers, Annaliese Booher, Rob Scott and Leanne Hawken.

Greg Ostrander and Julie Bartel discussed forming an Ad Hoc Charter Review Committee next year, in preparation for the USCSB Comprehensive Review which will take place in the 2024-25 school year. This will be an agenda item at our August meeting.

Adjournment

MOTION: Lon Huntmsan moved to Adjourn at 3:00 p.m. John Bakken seconded the motion. The Motion passed unanimously.