SALT LAKE ARTS ACADEMY

Governing Board Meeting Pending Minutes

January 20, 2023 at 3 p.m.

Board Members Present	Staff Present
Abby Rizk	Deborah Candler
Anneliese Booher	Jen Burrow-Sanchez
Greg Ostrander	Jen Guillory
Jennie Stacey	Katy Andrews
John Bakken	Moni Schwaerzler
Julie Bartel	
Julie Livers	**Guests Present**
Kelly Goff	Sheila Sawka, Squire, Inc.
Leanne Hawken	Sarah Sandberg (Former SLARTS Parent and
Lon Huntsman	Teacher and Part of Survey Team)
Meg Orsini	
Rob Scott	

1. Welcome.

Chair Julie Bartel welcomed all to the meeting.

2. Approval of Minutes from November 18, 2022.

Julie Bartel presented the November 18, 2022 Minutes for approval. Meg Orsini moved to approve them, and Lon Huntsman seconded that Motion. Those Minutes were unanimously approved.

3. School-Wide Surveys for Parents and Faculty.

The Board heard from Katy Andrews and Sarah Sandberg, a former SLARTS parent and teacher who also helped prepare a 2018 school-wide survey, and another the one in the works for this year. It will be helpful to compare responses now from current SLARTS parents and teachers to those obtained five years ago—though there are a few new areas of questions, including regarding counseling services and UTA passes. The survey will run January 25-February 9, through the end of parent-teacher conferences. Sarah will return to report to the Board at the next meeting in March. Some discussion ensued on how to encourage participation and whether multiple parents from different households are permitted to respond. No vote was taken.

4. Fiscal Year 2022 Audit Presentation.

Sheila Sawka from Squire, Inc. distributed booklets concerning the recent audit. The audit is required for charter schools and because SLARTS has a bond. SLARTS is now audited under government standards, rather than those previously applied for non-profits. SLARTS received a clean audit. Shelia complimented Moni Schwaerzler for her dedication to doing things right. Sheila also reviewed specific items page-by-page in the published report, and answered questions. Katy inquired if Sheila knew of any persons who might apply to take Moni's position upon her retirement. She will keep her ears open.

5. Principal's Report.

Deborah Candler reported on the following issues:

Calendars for the next three years. SLARTS will track the Salt Lake School District calendar, with a few exceptions: 1) SLARTS won't exactly track the SLC calendar when they release for winter break mid-week, 2) SLARTS 5th graders will go back to school in August a day earlier (on August 21 this year) than the normal August 22 start date, 3) SLARTS will keep some asynchronous learning days, 4) there will be no school on November 1 (day after Halloween). The Teton Science School will return during the week before Fall Break. Julie Livers moved to approve the three-year calendar. Meg seconded the Motion. The Board voted to unanimously approve the Motion.

Academic Achievement Committee. The Committee will meet in May and hopefully a three-year plan will be ready to present at the May Board meeting.

6. Finance Update.

Moni distributed documents and updated all on the budget and various issues, including:

- Work is being done to try to find a replacement for Moni.
- A fund in Memory of Ms. Revenaugh has raised about $5,000.
- The school passed a health inspection.
- Moni has created a guide for the future facilities manager.
- In her books, the annual campaign has raised $55,000.
- We still have $20,000 left in professional development funds.
- Revenue is up by almost $70,000.

Meg moved to adopt the amended budget, adjusted as Moni noted in her presentation. Kelly Goff seconded that Motion, which unanimously passed.

7. Development and Community Outreach.

Katy reported the campaign has garnered about $61,098. SLARTS received a $15,000 challenge grant in hand, and a $2,500 grant from Rocky Mountain. Though the amount of money raised is on par with past campaigns, there is a lower number of individual donors this year. All Board Members have made a gift.

Katy and Jen Guillory reported on admissions. We have had the following new applications a month before the lottery: 1) 89 for 5th grade, 2) 24 for 6th grade, 3) 54 for 7th grade, 4) 7 for 8th grade. There has been good attendance at open houses and Katy is increasing advertising. All of this comes at a time when some Salt Lake Schools are facing the possibility of closure.

8. Governance Committee.

Revisions to school policies are not due at the end of the school year. Work has been deferred on these revisions.

Jennie Stacey reported on behalf of the search Committee to replace Moni. There will be information in a Sunday email blast and a formal job posting.

Julie Bartel reported that we need to recruit a new Board Member. Some discussion ensued about desirable backgrounds and the timeline for selection. There are enough people on the Board, but Katy suggested it is time to start thinking about who might join in late spring, be trained over the summer, and begin attending meetings in the fall.

Julie Bartel initiated a discussion about possibly moving the weekday and time for Board meetings in an effort to be more inclusive of possible members who may be unable to attend meetings at 3 p.m. (before the workday ends). Katy will advertise the Board member opening in an email blast, along with the idea that we will be moving our meeting time.

9. Requests to Speak.

There were no requests to speak.

10. Adjournment.

Lon moved to adjourn the meeting. Meg seconded the Motion, which passed unanimously.