Salt Lake Arts Academy
Governing Board Retreat
Agenda
June 17, 2024 at 12:00 p.m.
Allen Communications
55 E. 900 South

Board Members Present: Julie Bartel, Greg Ostrander, John Bakken, Jennie Stacey, Kelly Goff, Nick Vienneau, Diana Cabrales, Shantel Stoff.
Board Members Excused: Amy Redford, Amy Yuda, Abby Rizk
Staff Present: Deborah Candler, Nicole Laird, Dan Rose, Katy Andrews, Jennifer Burrow-Sanchez.

1. Welcome and Lunch Julie Bartel

- Public Requests to Speak*
  Julie welcomed everyone and the meeting came to order at 12:20. There were not requests to speak.

2. Review and Approval of Minutes
from Board Meeting 5/20/24 All
Shantel Stoff moved to approve the minus from 5/20/24.
John Bakken seconded.
All in favor.

3. Principal's Report Deborah Candler

- **Accreditation Results Review -** Reviewed Cognia report…proud of our achievements! We have surpassed their standards across all evaluated areas. The final recognition should come later this summer.

- **Three Year Plan Update** - REviewed FY24, discussed data-based decision making, how to ID struggling kids, how we are training teachers to use data. Add No Bully information to the 3 year plan, and how we will continue to train faculty to use the shared behavior plan…closing the loop of communication with teachers and kids on behavior. Discussed desire to create anchored grading across Humanities Classes.

  We will Administer another Community Wide Survey to families and faculty next year. More to come about streamlining questions and timing of when it's administered.

  We discussed our desire to enhance connections with the Utah Arts community.

  We discussed Admissions marketing for the upcoming year, targeting 4th Grades in the valley.
  There is a new rule that districts must share mailing lists with each other. We will take advantage of this!
  Reinvigorate Parent Leadership Organization - a focus of the upcoming schoo year.
  Look for ways to re-energize parent nights at school - Rube Goldberg Inventions Convention? Math Night?

5. Governance Committee Julie Bartel

- **New Board Member Nominations – VOTE Expected**

  Kelly Goff will renew her term for another three years.

  Kimberly Venable – The Board voted to accept the nomination earlier in the year. **Kelly Goff moved to officially accept Kimberly to the Board, Jennie Stacey seconded. All in favor.**

  Sarah Colonna - Voted to accept nomination earlier in the year. **Shantel Stoff moved to officially accept Sarah to Board, Greg O seconded. All in favor.**

  Cat Palmer - New nomination. **John Bakken moves to approve nomination, Shatel seconded. All in favor.** Cats' nomination will be posted to the web and Board will vote on her formally in August.

- **Policies and Procedures – Completed Policy Review, Vote MAY be taken**

  Employee Code of Conduct – Deborah presented the new Employee Code of Conduct Polty. **Move to Approve, Shantel / Kelly Goff seconded. All in favor.**

  PTO / Time Off - Deborah walked through the new portions of the PTO policy, which includes adding some blackout dates, and parental / post partum leave. (six weeks of paid leave for a birthing parent) and bereavement leave. Added a line to -ote that Administration is not eligible for PTO payout.

  Greg Osrtrandeer moved to approve the Time Off policy with the change of moving Office Admin to the PTO payout section. Nick Vienneau seconded. All in favor.

  Broader Policy Discussion - Standing committee for Policy Committee? (called "Accountability"?) - one hand manages updates and tracking, one hand actually writes updates.

  The Board wants to create a Standing Committee to handle analyzing missing policies,
  John Baken moved to establish a Standing Committee on Policy, seconded by Kelly Goff. All in favor.
  Board members can contact Julie to work on that committee.

- **Board Meeting Schedule** - Discussion of Increasing meetings to Monthly, with Board business combined with committee work time. Trying it for now, will evaluate as the year progresses. Will stay with third Mondays. Katy will create the list of dates and circulate for folks' calendars.

- **Committee Assignments / Committee Work** -

  Finance - Shantel, Greg, Nick, Jennie, John
  Governance - Greg, Shantel, Diana
  Develop / Community Outreach - Julie, Kelly, Amy R, Abby
  Policy -Amy Y, Diana, who else/

- **Charter Fidelity** - Review process going forward will have greater scrutiny. Greg will be working on updating and streamlining our Attachment A document for review.

6. Finance Nicole Laird, John Bakken

FY2 total public funding up 6% over FY24.
Interest rates delivering extra $ to our PTIF, is helpful!
Reviewed FY24 Budget v Actual and projections for FY25.
Nicole pointed out variances in FY24, nothing alarming. Big number variances in purchases reflect grants received (Safety Grant, STEM Action Center grant.)
Nicole pointed out a data entry error regarding the Bond payment, and has a question about the Tetons Science School deposit.

Approve FY24 Budget, Shantel moved to approve, John Bakken seconded the motion to approve the FY24 Actual Budget with noted changes, plus ability to adjust 5% by line litem before submitting for certification on June 30. All in favor.

Approve the FY25 Budget - As listed, John moved to approve the FY25 Budget, with discussed changes. Nick Vienneau seconded. All in Favor

8**. Upcoming Events and Meetings** Tuesday, August 13, 5:30 p.m. - Kelly Goff's home. TBD.
Short business meeting / Social. More info to follow!

9. Closed Session – Evaluation Results

- Greg Ostrander moved to close the meeting so that the Governance Committee can share results of Principal and Business Manager evaluations. John Bakken seconded the motion. All in favor. Staff was excused from the meeting at 3:50 p.m.

*REQUEST TO SPEAK: Persons requesting to speak to the Governing Board in an open meeting need to sign up prior to the start of the open session of the board meeting, by contacting Julie Bartel, Julie.bartel@slarts.org. Resolution of questions or responses to proposals should not be expected at this meeting; staff or others may be asked to research and/or prepare materials and solutions for a later time. Up to fifteen minutes in total will be scheduled for persons requesting to speak. Three minutes will be allotted for individual requests and five minutes will be allotted for group requests. If we receive more requests than the allotted time permits, those requests may be scheduled for the next board meeting. Your concerns may be submitted in writing to the principal's office for distribution to the Governing Board at any time.