DRAFT MINUTES - June 20, 2024

Public Session from 6:00-8:20 PM

Location: 170 W. Spring Creek Pkwy, Providence, UT 84332

https://ccidschool-org.zoom.us/j/4105970538?pwd=K3RVT3M5ZnRVd3lyWVJOUlBURG12UT09 In compliance with the Utah State Open and Public Meetings Act, this is a meeting for the Board of Directors to take an action openly and conduct deliberations regarding CCID business. Please step outside with noisy children or to speak amongst yourselves in order to maintain a quiet atmosphere for the meeting. The Board reserves the right to act on any agenda item. The board also reserves the right to go into closed session in compliance with Utah State Law 54-4-204, 205, & 206.

Agenda Item	Minutes
Call to Order/ Roll Call	Laura Kohler called the meeting to order at 6:38 PM. In attendance: Laura Kohler Don Linford Barabara Lundberg Mi'Kel Price (Zoom) Kyle Glass (Zoom) Nikki Despain (Zoom) Melia Balls (Executive Director) Bill Graham (Dean of Students) Mickie Balls (Board Recorder) Nate Adams (Business Manager)
Consent Agenda: ● Approval of minutes from May 23rd board meeting ● Receipt of Executive Report	Don moved to approve the consent agenda. Barbara seconded the motion and the motion carried unanimously.
Public Comment Period	No public was in attendance
CCID's Mission and Vision	Due to time the Mission & Vision was skipped.

Finance Committee Report: ● **FY24 Monthly Update** ● **General Financial Report** ● **Consideration of FY24 Budget for State Submission**	**FY24 Monthly Update:** Nate informed the board that we will be getting the roof and needed repairs on this year's budget. Laura asked if we are still waiting on Federal revenues. Nate responded that we are still waiting on Federal and State funding. Laura called for a vote on the budget for state submission. Kyle moved to accept the FY24 budget for state submission. Barbara seconded the motion and the motion carried unanimously.
Second Budget Hearing ● **FY25 Budget, Second Consideration** ● **Possible Public Comment**	**FY25 Budget Hearing:** Nate informed the board that our budget is based off of 340 students and a net income of $178,977. Late legislation more than doubled Charter School Base-Funding which greatly benefited our budget. Nate reminded that board that this will change and be tweaked throughout the year as needed. No members of the public were present to make comments on the budget. Kyle moved to accept the FY25 budget and Barbara seconded the motion. The motion carried unanimously.

Notice of Audit Committee Members	Notice of Audit Committee Members: Barbara, Laura, and Kyle are on the committee and Kyle is the Chair.
Discussion of CCID's Fraud Risk Assessment	Laura informed the board that we scored a perfect score on our Fraud Assessment and that we are in a good place in that regard.
Possible Action on Strategic Plan	Laura informed the board that the board needs to vote on a strategic plan so that there are goals in place. The board can and should discuss the plan regularly and can change the goals as needed. Barabara clarified that the board will need to vote on the strategic plan each time it is revised. Nikki moved to approved the strategic plan and Barabara seconded the motion. The motion carried unanimously.
Board Meeting Calendar 2024-25 School Year	Laura highlighted that the board meeting calendar for this school year will not include a meeting in December.
Consideration of CCID as a Utah Fits All (UFA) Provider **Second Consideration of New Finance Policy** **Consideration of Early Learning Plan**	**Utah Fits All:** Melia informed the board that the state is suggesting charter schools become a Utah Fits All provider. This would allow homeschool families to pay to participate in certain classes on campus. Kyle asked if this could lead to any problems such as overfilled classes. Melia responded that it would not be a problem in that regard because we can mark a class as filled. Melia recommended to the board that CCID become a Utah Fits All Provider as it would be beneficial to the school financially. Bill added that it makes us more competitive and marketable. Laura clarified that if we approved this and it isn't successful if we could choose not to be a provider for the following school year. Melia responded that we can decide not to be a provider if it is not successful. Nikki moved to become a Utah Fits All Provider. Barbara seconded the motion and the

	motion carried unanimously. **Second Consideration of New Finance Policy:** The new finance policy will consolidate multiple policies into one place. Nikki moved to adopt the new Finance Policy. Barabra seconded the motion and the motion carried unanimously. Consideration of Early Learning Plan: Melia informed the board that our Early Learning Plan has been submitted to the state and the board can vote on it after the state approves it. Administration is seeking pre-approval pending state approval so we don't have to have a special meeting to approve the plan in August. Melia complimented Megan's efforts in creating a very robust plan for our school. Don moved to provisionally approve the Early Learning Plan and Barbara seconded. The motion carried unanimously.
Consideration of Teacher and Student Success Act (TSSA) Framework Policy and Plan **Enrollment Report**	**TSSA:** Melia explained that we can use this money to increase teacher pay, teacher retention, purchase curriculum, purchase technology, and employ specialists/assistant teachers. The administration is seeking the board's approval to use this money as indicated. Kyle moved to accept the TSSA Framework Policy and Plan. Barbara seconded the motion. The motion carried unanimously. **Enrollment Report:** Currently as a of Monday we have 335 students enrolled. Our budget is based on 340 students. We have had 2 more students register since then, putting us at 337 students. We typically see a 10% drop throughout the year. Kyle asked if we need to amp up any marketing efforts to be able to reach the goal of 340 students. Melia agreed that the marketing committee will need to meet to continue with their efforts.
Executive Report	Melia highlighted the projects and professional development admin has been doing. The HVAC people were on campus yesterday and that project is moving forward. In the middle school hallway the carpets are completely cleaned and ready to go. We have been working on the landscape and maintenance. We are adding slag and mulch in certain areas to make our campus more water wise. The "bowl" got reseeded so it won't be so muddy. Barbara asked if we have access to secondary water to reduce our use of culinary water and our water bill. Bill added that we do have two water shares. Melia noted that to see if we are using our water shares and how we can utilize them.
Training: Audit Committee and Audit Functions Annual Training	Cindy sent the training for the board to view online in their own time.
Executive Session: To discuss the character, competence, or mental or physical health of an individual; and to discuss potential pending litigation.	No executive session was needed.
Housekeeping and Adjournment	Laura moved to end the meeting at 7:38 PM