

The Center for Creativity, Innovation and Discovery
Governing Board Meeting Retreat Minutes
170 West Spring Creek Parkway, Providence, Ut, 84332
Saturday, 01-14-23, 9:00am

****ELECTRONIC HUB MEETING****

Please click the link below to join the webinar:

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<https://us02web.zoom.us/j/86396659349?pwd=UTVSN3FwNUUxZm5pciRVMkVvdGpLZz09>

Passcode: CCID

+1 929 205 6099 | Webinar ID: 863 9665 9349 | Passcode: 290863

Governing Board Members in Attendance

Laura Kohler, Board Chair
Brittan Barker, Board Member
Marion Bishop, Board Member
Kyle Glass, Board Member, Board Member - Excused
Brad Hess, Board Member
Kacy Lundstrom, Board Member
Mi'kel Price, Board Member

Additional Attendees:

Marie Steffensen
Brenda Bennett, Executive Director
Melia Balls, Assistant Principal/Compliance Officer
Bill Graham, Principal

Item	Action
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Welcome by Laura Kohler at 9:00am. • Team Building #1	No
Discussed Norms for the Day.	No

Brenda shared Celebrations of the School's Accomplishments.	No
Roles and Responsibilities of Board and School Leadership • What Questions to Ask in a Board Meeting • Where Do Roles Begin and End • Different Hats • Why Committees	No
BREAK	No
Discussed teacher, staff member and parent communication with Board Members.	No
Discussed Positive Communication. • Emails can be considered a board meeting - discuss what policy can look like. • Appropriate questions in a Board Meeting (shared examples) • Addressing situations with teachers • Charter specifics • State Rules and Policies • Building relationships • Community and Data • School Culture • Keeping in touch with Marie Team Building #2: Communication-Flower Activity • Quality of communication • Types of communication • Examples of school communication	No
Rolling Over Procedures • Discussed Board Member Roles • Discussed future structure Board Meetings • Charter Fidelity/Academics/Finance • Curriculum	No
Lunch	No
Honing In • Administrative/Board Goals • Looking at Performance and needs • Fiscal Responsibilities • A year of Discovery	No

● Restructuring Agendas for Board Meetings ○ adding mission statement at top ○ (30/30/30) ● Budget Trainings needed ● Admin Evaluations (3 Surveys: Self Assessment Survey, Educators, Supervisor Survey) ● Data coming up that will help ● Teacher observation tool ● Board Member Recruitment Reflection: ● Great opportunity to have more time to talk when it's not a school day	
Laura Kohler motioned to make an undisputable motion to bring the Board meeting to adjournment on January 14, 2023.	