DRAFT MINUTES
The Center for Creativity, Innovation, and Discovery
Thursday, May 25, 2023
Public Session from 6:00-7:45 PM
Location: 170 W. Spring Creek Pkwy, Providence, UT 84332

In compliance with the Utah State Open and Public Meetings Act, this is a meeting for the Governing Board to take an action openly and conduct deliberations regarding CCID business. As a courtesy, please step outside with noisy children or to speak amongst yourselves in order to maintain a quiet atmosphere for the meeting and the recording. The Board reserves the right to take an action on any agenda item. The board also reserves the right to go into closed session in compliance with Utah State Law 54-4-204, 205, & 206.

Virtual attendance option: https://us02web.zoom.us/j/85863260493?pwd=SWx6YkthRFU1MUlSSTQvMjBIY1JVUT09
Passcode: 859 957

Agenda Item (Presenter)	Time	Minutes
Call to Order/ Roll Call (Board Chair: Laura Kohler)	1 min	Laura Kohler called the meeting to order at 6:04 pm. In attendance: Laura Kohler, Chair; Nicole Despain; Don Linford; Barbara Lundberg, Kyle Glass, Treasurer (via Zoom). Mi'Kel Price was excused. Additional attendees: Melia Balls, Executive Director; Bill Graham, Dean of Students; Megan McGrath, Director of Curriculum and Instruction; Lynn Raymond, Director of Educational Technology and Assessment Members of the public: Gaby Harris
CCID's Mission and Vision (Board Treasurer: Kyle Glass)	5 min	Kyle Glass talked about what place-based learning means to him. Nicole Despain volunteered for next month.
Approval of minutes (Board Chair: Laura Kohler) • April 26, 2023	2 min	**Motion to approve the April 26, 2023 meeting minutes.** **M/S: Kyle Glass/Don Linford** **Aye: Laura Kohler, Kyle Glass, Don Linford, Barbara Lundberg, Nicole Despain** **Motion passed.**
Public Comment Period (Public attendees)	10 min	No public comment.
Finance Report: FY2022-23 Monthly Update (Board Treasurer: Kyle Glass, Business Manager: Jeff Biesinger)	10 min	Kyle Glass and Jeff Biesinger gave the 2022-23 monthly update. Funds were moved to purchase ELA curriculum for next year, and the possibility of purchasing cabinetry for the Tinker Space and classrooms was discussed. Quotes are still needed to determine if an RFP is needed and a timeline.
Finance Report: 2023-24 Budget Review and Consideration (Board Treasurer: Kyle Glass, Business Manager: Jeff Biesinger)	15 min	Kyle Glass and Jeff Biesinger updated the board on changes to the expected funds for next year and a summary of changes made to the forecast as a result.

Consideration of and/or vote for new Board members (Board Chair: Laura Kohler)	5 min	**Motion to appoint Darren Parry to the CCID Governing Board.** M/S: Nicole Despain/Barbara Lundberg Aye: Laura Kohler, Kyle Glass, Don Linford, Barbara Lundberg, Nicole Despain **Motion passed.** **Darren Parry was sworn in using the Utah State Oath of Office for Board Members.**
Discussion and/or vote to hire a new Board recorder (Board Chair: Laura Kohler)	10 min	**Motion to allow Laura Kohler to hire a new Board Recorder with a stipend of $500 monthly.** M/S: Nicole Despain/Barbara Lundberg Aye: Laura Kohler, Kyle Glass, Don Linford, Barbara Lundberg, Nicole Despain, Darren Parry **Motion passed.**
Executive Report (Executive Director: Melia Balls)	15 min	Melia Balls gave the Executive Report.
Enrollment Report (Executive Director: Melia Balls)	15 min	
Board Training: Responsibilities of Being a Charter Board Member (Consultant: Cindy Phillips)	15 min	Cindy Phillips gave a training on the responsibilities of being a charter board member.
Executive Session: To discuss the character, competence, or mental or physical health of an individual; and to discuss potential pending litigation.		**Motion to enter into closed session to discuss the character, competence, or mental or physical health of an individual; and to discuss potential pending litigation, inviting the CCID admin team.** M/S: Don Linford/Kyle Glasw Aye: Laura Kohler, Kyle Glass, Don Linford, Barbara Lundberg, Niki Despain, Darren Parry **Motion passed.** **The Governing Board entered into closed session at 8:30 pm.** **The Governing Board returned into open session at 9:07 pm with all the board members who went into closed session in attendance, but without the admin team.**
Housekeeping and Adjournment (Board Chair: Laura Kohler)	2 min	**Undisputable motion to end the meeting.** M/S: Nicole Despain/Barbara Lundberg